



**Studio
Bella
Camp**

Cancellation Policy and Late Pick up Policy

CANCELLATION/REFUND POLICY FOR CAMPS 2 WEEKS AND LONGER

- If a camp is cancelled by Studio Bella due to not making quota of 8 attendees or for an emergency, a 100% refund is guaranteed.
- If cancelling between 8 weeks or more prior to camp, 75% of the tuition paid will be refunded (excluding the nonrefundable deposit).
- If cancelling between 6 weeks or more prior to camp, 50% of the tuition paid will be refunded (excluding the nonrefundable deposit).
- If cancelling between 4 weeks or more prior to camp, 25% of the total tuition paid will be refunded (excluding the nonrefundable deposit)
- There are no transfers or refunds within the window of less than 4 weeks of camp.

CANCELLATION/REFUND POLICY FOR 1 DAY-1 WEEK CAMPS

- If a camp is cancelled by Studio Bella due to not making quota of 8 attendees or for an emergency, a 100% refund is guaranteed.
- If cancelling between 8 weeks or more prior to camp, 50% of the tuition paid will be refunded (excluding the nonrefundable deposit).
- If cancelling between 6 weeks or more prior to camp, 35% of the tuition paid will be refunded (excluding the nonrefundable deposit).
- If cancelling between 4 weeks or more prior to camp, 25% of the total tuition paid will be refunded (excluding the nonrefundable deposit)
- There are no transfers, credits or refunds within the window of less than 4 weeks of camp.

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LATE PICK UP POLICY

Late Pickup: If you know you are running late, please contact the director of the day: Let them know the anticipated time of pick-up. It is helpful for directors to know in advance, so they can help your child adjust to the late departure. It also helps the director plan for staff coverage during the minutes the child is remaining in the program.

If a parent has not contacted the director by 5 minutes after the designated pickup time, the following protocol will be followed:

1. The parent/legal guardian will be called.
2. If the parent/legal guardian cannot be reached, we will call from the child's authorized emergency contact list.
3. A late fee of \$25 will be charged to parents of children picked up 2:30 (camp) and 5:30 (extended day).