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EMERGENCY CONTACTS

REILLY

Position	Name	Cell Phone Number	Email Address
Owner/Op. Dir	Tammy Bardwell	469-878-8056	tammy@studiobellaforkids.com
Program Director	Penny Loe	214-558-8129	penny@studiobellaforkids.com
Site Director	Liz Gutierrez	469-802-8708	lizabeth@studiobellaforkids.com
Police	DISD Dispatch	214-932-5627	
Emergency		911	

Identify the relocation areas in and outside the operation – Lochwood Park, 11000 Lippitt Ave. Dallas, Texas 75218

Emergency Preparedness - All staff will have each other's cell phone numbers programmed in their phone for easy communication in case of an emergency. In any emergency, we will default to the school's emergency staff if at all possible. Studio Bella Explorers Directors have the School's Emergency Contact Numbers.

Evacuation: requires all staff to leave the building Diagram Attached - In the event of an evacuation, the first priority is to get all students to a safe area. All groups of Studio Bella Explorers will relocate to a designated area for a roll count and a headcount. Children must evacuate within 3 minutes.

The Evacuation protocol for Reilly Elementary

Call in this order:

Call 911

DISD Dispatch

Site Director Liz Gutierrez

Program Director Penny Loe

Studio Bella Owner/Founder Tammy Bardwell

214-932-5627

469-802-8708, 214-414-0719, ext. 4

214-558-8129

469-878-8056

EMERGENCY EVACUATION PLAN

